

## STAFF ACCOUNTANT

Immediate full-time career opening for a motivated professional to join the Accounting and Finance team in our Philadelphia corporate office location. We are a family-owned food manufacturing company with a strong 107 year-old history. Come grow with us!

### **Job Summary:**

The Staff Accountant will work on an individual and team basis within the Accounting and Finance Department performing operational support activities.

### **Essential Job Functions:**

- Support day to day operational functions of the Accounting Department.
- Review general ledger accounts and correct journal entries.
- Perform account analysis and reconciliation.
- Assist with audit fieldwork for both operational and financial audits.
- Reconcile and balance general ledger accounts.
- Researches and corrects account discrepancies.
- Perform project and assignment work, as assigned.

### **Essential Job Requirements:**

- B.S. degree in Accounting required
- Minimum of 3 years accounting experience, preferably in a manufacturing environment
- High level of computer proficiency required
- Ability to work with a diverse work team in an open work space environment
- Demonstrated abilities to multi-task and handle multiple priorities
- Must be very detail oriented with strong analytical and problem-solving skills
- Must have ability to maintain a high level of accuracy
- High level of confidentiality required
- Effective verbal and interpersonal communication skills required

***Our company offers a competitive package including PTO, paid holidays, bonus based on performance, 401(k) with company match, health, dental, vision, life insurance and Short and Long-term Disability insurance.***

**Please email your resume and cover letter to: [sclemens@philamacaroni.com](mailto:sclemens@philamacaroni.com)**

Equal Opportunity Employer